

Meeting Date; 06/22/2021

Meeting of; Madison County Fiscal Court

Meeting Type; Regularly Scheduled

HONORABLE REAGAN TAYLOR COUNTY JUDGE EXECUTIVE PRESIDING

The Madison County Fiscal Court convened in special session on the 22nd of June 2021 at 9:30AM in the Fiscal Courtroom in Richmond, Ky. Present was the Honorable Reagan Taylor in the chair presiding and the following members of the Fiscal Court: Roger Barger, Tom Botkin, Paul Reynolds, and John Tudor were present. Madison County Attorney Jennie Haymond, and Madison County Clerk Kenny Barger were also present.

It being determined a quorum was present, the meeting was called to order.

Judge Taylor asked Pastor Rob Taylor from Tates Creek Baptist Church to lead the court in prayer. Judge Taylor asked Magistrate Botkin to lead the Pledge of Allegiance.

IN RE: Approval of Meeting Minutes 06-08-2021:

Motion by Roger Barger seconded by Tom Botkin to approve the minutes from the specially called meeting on June 8, 2021, with corrections.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Treasurer's Report:

Glenna Smith, Treasurer, addressed the court to give the monthly treasurer's report (see on file).

Judge Taylor noted that our total is pretty high but part of that is because of the ARPA funds.

Magistrate Tudor stated that there were several fund items that were at 90%-91%. He questioned if these fund items would be at 100% the first of July.

Smith responded that most of them will keep going and they will be at 100% or over 100%. The Road Fund and the Jail Fund are at 84% and 82%; they probably will not make 100%.

IN RE: 2nd Reading Ordinance 2021-05—Fiscal Court Budget 2021-2022:

Glenna Smith, Treasurer, presented the second reading of Ordinance 2021-05—Fiscal Court Budget 2021-2022.

Motion by John Tudor seconded by Paul Reynolds to approve the second reading of Ordinance 2021-05—Fiscal Court Budget 2021-2022.

Magistrate Botkin noted that in the packets that were sent to the court, there were red lines through Jailer Incentive Training.

Smith responded that they had those put on the pre-approved line because they are paid through payroll, but DLG marked them out. Smith explained what will have to happen when she receives the letters to pay incentives.

Judge Taylor thanked Smith for all of her hard work on the budget this year.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: 2nd Reading Ordinance 2021-06—ARPA Budget Amendment:

Glenna Smith, Treasurer, presented the second reading of Ordinance 2021-06—ARPA Budget Amendment for the court's approval.

Motion by Tom Botkin seconded by John Tudor to approve the second reading of Ordinance 2021-06—ARPA Budget Amendment.

Magistrate Botkin stated that directions on how to use the ARPA funds are still not 100% clear. He noted that he was at a conference last week and was learning bits and pieces on how to use that. The court will be working on

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a plan pretty soon to use up those \$9 million dollar funds. The court should be able to make some improvements to the community starting soon.

Judge Taylor noted that one good thing about this is that they have allowed the court to be very patient and really think through how to spend these funds. The court will have until December of 2024 to have these funds allocated and by December of 2026 they will have to be spent.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: 2nd Reading Ordinance 2021-07—Administrative Code for 2021-2022:

Colleen Chaney, Deputy Judge Executive, presented the second reading of Ordinance 2021-07—Administrative Code for 2021-2022. Chaney noted that the only change from the first reading is in section 5.8, which is the holiday section.

Motion by Roger Barger seconded by Paul Reynolds to approve the second reading of Ordinance 2021-07—Administrative Code for 2021-2022.

Magistrate Botkin commented that there was a lot of work that went into this document in the past that has brought it to where it is at today. As you know, this is a living document and there are changes that will have to be made practically yearly for some reason or the other. He stated that he is glad to see that it covers so many areas so thoroughly and is helping to protect the county's employees.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: 2nd Reading Ordinance 2021-08—Drug and Alcohol-Free Workplace Policy for 2021-2022:

Colleen Chaney, Deputy Judge Executive, presented the second reading of Ordinance 2021-08—Drug and Alcohol-Free Workplace Policy for 2021-2022 for the court's approval. No changes were made from the first reading.

Motion by Paul Reynolds seconded by Tom Botkin to approve the second reading of Ordinance 2021-08—Drug and Alcohol-Free Workplace Policy for 2021-2022.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: 2nd Reading Ordinance 2021-09—Code of Ethics for 2021-2022:

Colleen Chaney, Deputy Judge Executive, presented the second reading of Ordinance 2021-09—Code of Ethics for 2021-2022. No changes were made from the first reading.

Motion by Roger Barger seconded by John Tudor to approve the second reading of Ordinance 2021-09—Code of Ethics for 2021-2022.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: 2nd Reading Ordinance 2021-10—Airport Board Interlocal Agreement:

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Judge Taylor presented the second reading of Ordinance 2021-10—Airport Board Interlocal Agreement for the court's approval.

Motion by Paul Reynolds seconded by Roger Barger to approve the second reading of Ordinance 2021-10—Airport Board Interlocal Agreement.

Magistrate Botkin stated that a lot of good work went into that. He stated his appreciation for Representative Frazier and her work on that house bill that went through.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: 2nd Reading Ordinance 2021-11—Zone Change 1449 & 1479 Barnes Mill Road:

Bert Thomas, Planning and Building Codes Director, presented the second reading of Ordinance 2021-11—Zone Change 1449 & 1479 Barnes Mill Road for the court's approval. This is a request to change the agricultural zoning (UC-7) to single-family residential (UC-1).

Motion by Tom Botkin seconded by John Tudor to approve the second reading of Ordinance 2021-11—Zone Change 1449 & 1479 Barnes Mill Road.

Magistrate Botkin thanked Thomas for providing him with the requested maps.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Abstained	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: 2nd Reading Ordinance 2021-12—Zone Change 2300 Battlefield Memorial Highway:

Bert Thomas, Planning and Building Codes Director, presented the second reading of Ordinance 2021-12—Zone Change 2300 Battlefield Memorial Highway. The recommendation was made to change the zoning from RC-7 to RC-4.

Motion by John Tudor seconded by Paul Reynolds to approve the second reading of Ordinance 2021-12—Zone Change 2300 Battlefield Memorial Highway.

Magistrate Botkin thanked Thomas again for providing the requested maps. He noted that he wants to make sure they do the proper buffering down next to the Leach's property when they do their site plan.

Thomas responded that anytime you have a commercial zone next to a residential agriculture there is some landscape buffering required, and that will be discussed at the site development.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Resolution 2021-69—The Bullpen Company Grant Writing Services:

Judge Taylor presented Resolution 2021-69—The Bullpen Company Grant Writing Services for the court's approval.

Motion by Roger Barger seconded by John Tudor to approve Resolution 2021-69—The Bullpen Company Grant Writing Services.

Magistrate Reynolds questioned what grants the county is seeking.

Colleen Chaney named a few of the grants the county has received. Not all of it is reviewed by Tom Webb, Grant Writer, but he does give it a precursory for what conditions the county needs to meet. This will allow the county to be more competitive. Right now, the county does not have a certified grant administrator, so those services still

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must be contracted out. This will allow for the county to apply for him to have the training and do those federally funded that have to be contracted out because you must be a certified grant administrator. That will be an added responsibility. Webb worked on the BUILD grant this year; Madison County was in the top 20 applications out of 600. Chaney stated that she would provide the court with a full list of grants being applied for.

Judge Taylor stated that it is well worth the money that the county pays.

Chaney stated that the county received double in funding in what was paid out this year alone, and that is just an unofficial record.

Judge Taylor noted that the county does not have to pay for any kind of supplies.

Chaney stated that they host a monthly meeting with updates. Right now, the county is actively seeking 26 grants that are being applied for or are closing out on.

Magistrate Botkin questioned if it was safe to assume that the county will round up to 4166.67 in the compensation portion of the supporting documents provided.

Magistrate Tudor stated that Webb has been writing grants for the county for the past two or three years. He stated that Webb does an awesome job and that he is ready to continue with this service.

Motion carried on roll call vote as follows:

Tom Botkin-Yes Roger Barger-Yes
John Tudor- Yes Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Resolution 2021-70—Kit Carson Commons Project:

Glenna Smith, Treasurer, presented Resolution 2021-70—Kit Carson Commons Project for the court's approval.

Motion by Tom Botkin seconded by John Tudor to approve Resolution 2021-70—Kit Carson Commons Project.

Magistrate Tudor questioned how many more drawdowns before the project is finished.

Smith responded that it would be two or three.

Motion carried on roll call vote as follows:

Tom Botkin-Yes Roger Barger-Yes
John Tudor- Yes Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Resolution 2021-71—Treasurer's Request to Pre-Approve Claims and Transfers:

Glenna Smith, Treasurer, presented Resolution 2021-71—Treasurer's Request to Pre-Approve Claims and Transfers.

Motion by John Tudor seconded by Roger Barger to approve Resolution 2021-71—Treasurer's Request to Pre-Approve Claims and Transfers.

Motion carried on roll call vote as follows:

Tom Botkin-Yes Roger Barger-Yes
John Tudor- Yes Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Resolution 2021-72—Madison County Sheriff's 2020 Local Tax Settlement:

Judge Taylor presented Resolution 2021-72—Madison County Sheriff's 2020 Local Tax Settlement for the court's approval.

Motion by Roger Barger seconded by Paul Reynolds to approve Resolution 2021-72—Madison County Sheriff's 2020 Local Tax Settlement.

Anthony Terry, Chief Deputy, stated that is a lot of money and that he would like to pass along a "great job" to Mary Margaret and all the people in the tax office. You can see the difference down there at the bottom line; it is just a matter of pennies in each category for \$56 million dollars.

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Judge Taylor noted that when the Sheriff is collecting these taxes, they are collecting those taxes for the School Board, Health Boards, Libraries, EMS, Extension Office, and the county. They are also collecting a portion that goes to the state.

Magistrate Tudor shared how much funding is given to each entity from the \$56 million dollars.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Resolution 2021-73—Affirmation for 2725 Lexington Road:

Bert Thomas, Planning and Building Codes Director, presented Resolution 2021-73—Affirmation for 2725 Lexington Road. The Madison County Planning Commission recommends that the proposed Land Use Map Amendment from UC-3 to UC-2 not be approved. This resolution will affirm the recommendation from the Madison County Planning Commission for 2725 Lexington Road.

Motion by John Tudor seconded by Paul Reynolds to approve Resolution 2021-73—Affirmation for 2725 Lexington Road.

Magistrate Tudor stated that his main reason for voting with the zoning board on this is because it does not meet the standards of five acres; it is 4.03 acres. If the county approves this, they will set the precedence for allowing other developments and zone changes to be approved outside of the standards set.

Judge Taylor stated that he would agree with Magistrate Tudor. However, he stated that he does not agree with some of the findings of facts. There is sewer available out there; just because it is not on site, whoever would want to develop it later would have to run that down.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Resolution 2021-74—Madison County Information Technology Service Agreements for 2021-2022:

Judge Taylor presented Resolution 2021-74—Madison County Information Technology Service Agreements for 2021-2022.

Motion by Paul Reynolds seconded by John Tudor to approve Resolution 2021-74—Madison County Information Technology Service Agreements for 2021-2022.

Magistrate Botkin asked for clarification on 17E, jail IT services. They are doing some upgrades over there in the locking system and two or three other things. Botkin questioned if those would be included or will the court have to come back at a later date to support those things.

Chris Iseral, IT Director, responded that it is included.

Motion carried on roll call vote as follows:

Tom Botkin-Yes

Roger Barger-Yes

John Tudor- Yes

Paul Reynolds-Yes

Reagan Taylor – Yes

IN RE: Personnel—CSEPP:

Jennifer Hitch, EMA Deputy Director, addressed the court to recommend that they hire Charles Debord as an EOC Tech at \$16.41/per hour, effective June 23, 2021.

Motion by John Tudor seconded by Roger Barger to hire Charles Debord as an EOC Tech at \$16.41/per hour, effective June 23, 2021.

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Magistrate Tudor questioned how many hours of training they must have before someone can apply for a position like this.

Hitch responded that for the EOC Technician, there is quite a bit of on-the-job training.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Personnel—CSEPP:

Jennifer Hitch, EMA Deputy Director, addressed the court to recommend that they hire Taylor Dailey as an EOC Tech at \$16.41/per hour, effective July 7, 2021.

Motion by John Tudor seconded by Roger Barger to hire Taylor Dailey as an EOC Tech at \$16.41/per hour, effective July 7, 2021.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Enter Executive Session:

Judge Taylor asked for the court's approval to enter executive session concerning litigation.

Motion by Roger Barger seconded by John Tudor to enter executive session at 10:24am.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Exit Executive Session:

Motion by John Tudor seconded by Paul Reynolds to exit executive session at 10:56am.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Resolution 2021-75—One Kentucky Opioid Settlement MOU:

Jennie Haymond, Madison County Attorney, presented Resolution 2021-75—One Kentucky Opioid Settlement MOU for the court's approval.

Motion by Tom Botkin seconded by John Tudor to approve Resolution 2021-75—One Kentucky Opioid Settlement MOU.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Resolution 2021-76—Employee Classification Change for 2021-2022:

Colleen Chaney, Deputy Judge Executive, presented Resolution 2021-76—Employee Classification Change for 2021-2022.

Motion by Roger Barger seconded by Paul Reynolds to approve Resolution 2021-76—Employee Classification Change for 2021-2022.

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Magistrate Botkin requested that an amendment be made to the IT section for the max salary of the Senior Systems Administrator. Botkin asked that the max salary be set to \$75,000.00 instead of \$65,000.00.

Motion by Roger Barger seconded by Paul Reynolds to approve Resolution 2021-76—Employee Classification Change for 2021-2022, with an amendment in the IT section to increase the max salary of the Senior Systems Administrator to \$75,000.00.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Resolution 2021-77—Rate Adjustments for 2021-2022:

Colleen Chaney, Deputy Judge Executive, presented Resolution 2021-77—Rate Adjustments for 2021-2022.

Motion by John Tudor seconded by Tom Botkin to approve Resolution 2021-77—Rate Adjustments for 2021-2022.

Magistrate Reynolds questioned if this was just for the 20A sheet and if this is just the rates they are changing. Chaney responded that was correct. Traditionally, before this administration, there was always a flat rate. Now, it is based on evaluations and whether they were at the end of their cap for a classification schedule, whether they have received some type of additional promotion due to excellence during the year. That is what that category defines, which type of increase they are receiving or is it a CPI adjustment or a CPI and evaluation adjustment, etc. It varies based on the employee.

Judge Taylor noted that raises in the county are based off your evaluation and performance in the classification system.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Paul Reynolds-Yes
Reagan Taylor – Yes	

IN RE: Judge's Report:

- Richmond's Independence Day Extravaganza will be Sunday, July 4th at the Lake Reba Recreational Complex. Gates open at 5pm and fireworks will be around 10pm. Please see the Richmond Parks and Recreation's website for more details. Bit of advice; come early.
- Berea's Fourth of July Celebration will be Sunday, July 4th beginning at 6:30 with fireworks at 10pm. Activities will be taking place in the City Park, Skate Park areas. Please contact Berea Parks & Recreation for more information.
- The Berea Craft Festival is July 9th-July 11th at Indian Fort Theater. The festival opens at 10am each day. Please contact Berea Tourism for more information.
- The Richmond Area Arts Council's Blues, Soul and Barbeque will be Saturday, July 17th from 6 until 8pm at Chenault's Vineyards on Barnes Mill Rd. Please contact the Richmond Area Arts Council for required tickets. No tickets will be sold at the door.
- Richmond's Hops and Vines Festival will be Saturday, July 24 beginning at 6pm all along South Second Street in Richmond.
- Kirksville Community Center's Christmas in July Craft Show will be Saturday, July 24th from 9am to 2p at the Center in Kirksville.
- Registration for vendors is open for this year's Spoonbread Festival in Berea. Dates are Sept. 17th-19th. Contact the Berea Chamber of Commerce for more information or registration forms.
- Vendor registration for Richmond's first Millstone Festival is now open. The festival will be Saturday, October 9th on Main Street. Contact Richmond Parks for more information and the required forms.

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- The 2021 Madison County Fair and Horse Show will be July 23rd-31st at the Fairgrounds on Irvine Road. Please see the Madison County Fair's website for a schedule of events and more information.
- The Madison County Courthouse and its related offices will be closed on Friday, July 2nd for the Independence Day holiday. Offices will re-open on Monday, July 5th, at 8am.

Comments from Magistrates:

Magistrate Botkin stated his appreciation for all the county employees and the good things that they do for us. There are a few projects going on in the fourth district so just be aware of that.

Magistrate Tudor noted that he has received a couple of requests for pothole patching and a request for the boom mower. Tudor has worked with Shepherd who said that will be done in the next day or two. He stated his appreciation for Shepherd.

Magistrate Barger explained that the Valley View Ferry is closed but the reason it is closed is not a normal issue. The ferry is under Coast Guard regulations and the person that operates at the ferry must have a Coast Guard license just like they are operating a ship. The ferry has been under Coast Guard safety regulations for a long time but a few years ago they said your captain needs to be a licensed captain. It is hard to find captains that want to run a ferry rather than a ship. The county has two captains and one of them is in the hospital; they work a week at a time. There is one guy who has filled in as the captain before, but he drives eight hours just to get here. The ferry is shut down right now because there is not a captain to drive the boat. Barger stated that he is glad to be back live where people can see us more; it has been a long time coming.

Magistrate Reynolds had no comment.

Clerk Barger stated that the clerk's conference was yesterday and that he just wanted to thank the court. You hear horror stories about clerks working with the courts and not getting along and all that. He stated that he is blessed and thankful to have a court that has always been able to work together. He noted that he is more than glad to work with the court on anything they need. When there is conflict between members of any group it causes the whole to be weaker and not get as much done. Barger voiced his appreciation for the court.

Comments from Department Heads:

No comments from Department Heads.

Comments from the Audience:

No comments from the Audience.

IN RE: Pay Claims and Approve Transfers:

Motion made by John Tudor seconded by Roger Barger to approve pay claims and transfers.

ANNOUNCE NEXT COURT DATE:

Judge Taylor announced the next court date for July 13, 2021, in Berea at 9:30am.

IN RE: ADJOURNMENT

Motion from Roger Barger to adjourn, seconded by Tom Botkin. Hearing no objection, the meeting adjourned 11:23 am.

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27-30 -
REAGAN TAYLOR MADISON CO. JUDGE/EXECUTIVE

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